

## Ely City Council Regular Meeting Minutes, November 20, 2012

1. CALL TO ORDER:  
The Ely City Council Regular Meeting was called to order by Mayor Skraba at 6:09 pm on November 20, 2012 at the Ely City Hall.
2. ROLL CALL:  
Present: Council members Debeltz, Omerza, Polyner, Sheddy, Zupec, Mayor Skraba (6)  
Absent: Council member Nikkola (1)
3. APPROVAL OF MINUTES:  
**Debeltz/Polyner moved to approve the minutes of the November 6, 2012 Regular Meeting and November 13, 2012 Special Council Meeting. Motion carried unanimously.**
4. ADDITIONS OR OMISSIONS TO AGENDA:
  - A. Addition 13.D. – Resolution #2012-046
  - B. Addition 13.E. – Ely Baseball Association request
  - C. Addition 5.A. – Letter for Jobs for Minnesotans**Debeltz/Zupec moved approval of Additions A-C. Motion carried unanimously.**
5. MAYOR'S REPORT  
**Debeltz/Zupec moved approval in the form of a Resolution to send a letter (using the second option from the email to John Fedo) to the Jobs for Minnesotans Coalition stating that the City of Ely supports their efforts and commends them for promoting job creation and economic growth opportunities in the state of Minnesota. Roll called: Debeltz-yes, Omerza-yes, Polyner-yes, Sheddy-yes, Zupec-yes and Mayor Skraba-yes. Motion carried unanimously.**
6. CONSENT AGENDA:
  - A. Motion to waive readings in entirety of all ordinances and resolutions on tonight's agenda.  
**Zupec/Debeltz moved approval of consent agenda item A. Motion carried unanimously.**
7. REQUESTS TO APPEAR: None
8. COMMITTEE REPORTS:
  - A. Council member Omerza stated the Library had a Patron Appreciation Day on November 14, 2012 which was enjoyed by all. Also the Library has the honor of being named "Star Library" this year. Council member Debeltz suggested getting a plaque for the Library which states this accomplishment. Pricing for this plaque will be brought to the next council meeting.

Council member Omerza presented a document regarding Minnesota's City-State Partnership which showed with a diagram that Local Government Aid is how the state returns revenue to cities with low property tax wealth and/or high needs. This partnership keeps property tax rates reasonable and helps cities provide needed services for economic growth and strong communities. She also attended LMC Board meeting where they are in support of LGA. This afternoon was the EADA meeting where they discussed the next level and steps for economic development. Their next meeting is in two weeks. She also mentioned that her daughter and 3 friends sold tie dyed socks at the Gifts that Give Fair. They gave their proceeds of approximately \$200 to the City's Tree Committee's Tree Fund.

The Tom Rukavina Roast in Mountain Iron was attended by Council members Sheddy, Zupec, Omerza, and Polyner along with numerous residents from Ely. Council member Sheddy mentioned that the HRA completed their 2013 Budget at their meeting today. Also, the Christmas Tree in Whiteside Park was harvested and set up with 1750 led lights with the help of City Linemen Ed Marsolek and Jeff Dunbar and also JJ Day of the G-Men. The public tree lighting will take place tomorrow, November 21, 2012 at 5:00pm.

Mayor Skraba attended an AETF meeting where it was discussed that engineering firms are coming to Ely to look at business plans and to attend their next meeting on December 12, 2012 with a joint session with the EUC. He also attended the Airport Meeting and reminded the public that the Forest Service Project is bringing in \$12,000 a year for the Airport.

Mayor Skraba reminded the public of the Truth in Taxation Public Hearing on Tuesday, December 4, 2012 at 6:00pm at City Hall in the Council Chambers prior to the regular council meeting. The budget will then be approved at the council meeting on December 18, 2012.

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### 9. DEPARTMENTAL REPORTS:

A. Clerk-Treasurer: Langowski suggested the City Code be changed to allow for the first meeting in January 2013 to be held on the second Tuesday since the first Tuesday is a holiday. The Code now states that it would have to be held two business days after that holiday. He also stated that at this time they could also change the time of the regular council meetings and Study Sessions to 5:30pm instead of 6:00pm. It was determined that Attorney Klun will draft an Ordinance change for these two issues and the first reading will be presented at the next council meeting.

- B. Fire Chief
- C. Library Director
- D. Police Chief

E. City Attorney

- i. **Debeltz/Omerza moved to approve the 2<sup>nd</sup> reading of Ordinance 269, 2<sup>nd</sup> Series, adding section 4.24 related to manufactured (mobile) homes to the Ely City Code, chapter 4, Construction Licensing, Permits and Regulations. Roll called: Debeltz-yes, Omerza-yes, Polymer-yes, Shedly-yes, Zupec-yes and Mayor Skraba-yes. Motion carried unanimously.**
- ii. **Shedly/Polyner moved to approve the 2<sup>nd</sup> reading of Ordinance 261, 2<sup>nd</sup> Series, amending the Ely City Code, chapter 11, section 11.01 related to land use regulation (zoning) and amending 11.39 related to zoning district definition and adding subdivision 11.49 related to recreational trail overlay (RTO) District. This reading included the change from 25 ft set back on each side of the center line to 15ft. Roll called: Debeltz-yes, Omerza-yes, Polymer-yes, Shedly-yes, Zupec-yes and Mayor Skraba-yes. Motion carried unanimously.**
- iii. Attorney Klun did get confirmation that Mr. O'Brien has a 1/32<sup>nd</sup> interest in the property behind the Lucky Boy parcel. She will have purchase agreements prepared for council review at the next regular council meeting for both of the partial fee owners in the Lucky Boy property which will include Mr. O'Brien's 1/32<sup>nd</sup> interest in the property behind Lucky Boy as well. Closing should take place by the end of the year.
- iv. The Board of Adjustments advises that the Annexation with the Town of Morse be done by an Amendment. Attorney Klun has contacted the Town of Morse on this matter and she looks to having this resolved by the end of the year.
- v. Clerk Langowski stated that The G-Men changed hands within the last year so a new contract was revised and will be in effect for 2 years. There will be no bond requirement in this contract. **Shedly/Omerza moved to approve the contract with G-men Environmental Services, Inc. In discussion Council member Zupec voiced his concern of giving an entity exclusive right without charging a Franchise Fee. Motion carried 5 to 1 with Zupec voting "no".**  
  
Council member Shedly stated the Sanitation Committee is working with the new G-Men owners on various cardboard recycling ideas.
- vi. Attorney Klun presented a proposed Records Retention Schedule which includes a two year eligibility list. This schedule will become part of the City's Hiring Policy which she will bring to the next council meeting for councils review and approval.

F. City Engineer

### 10. COMMUNICATIONS:

- A. **Debeltz/Zupec moved approval of placing letters of commendation for Mick Shusta and Steve Krtinich into their personnel files for their hard work and dedication in obtaining the 2011 Water Fluoridation Quality Award for the City of Ely. Motion carried unanimously.**
- B. Notice of the All Night Graduation Party and request for donations

- C. Debeltz/Zupec moved approval of a letter of commendation and “Thank You” to Officer Paul Young for being recognized by the Ely Bloomenson Hospital staff for going above and beyond the call of duty during medical calls. Motion carried unanimously.**

11. CLAIMS FOR PAYMENT:

- A. City and EUC claims for November 20, 2012 - \$469,793.50.
- B. 2013 RAM membership dues - \$700.00

**Debeltz/Zupec moved approval of claims for payment items A & B. Motion carried unanimously.**

12. OLD BUSINESS:

- A. Revisit Laurentian Fire Association Agreement for Mutual Aid – This item will be discussed at the next council meeting.

13. NEW BUSINESS:

- A. Sheddy/Omerza moved to approve the Planning & Zoning Administrator Job Description as presented. Motion carried 5 to 1 with Zupec voting “no” due to lack of information regarding pay schedule for the position.**
- B. Omerza/Debeltz moved to approve the Accounting Clerk Job Description as presented. Motion carried 5 to 1 with Zupec voting “no” due to lack of information regarding pay schedule for the position.**
- C. Debeltz/Omerza moved to approve compensating Change Order No. 1 which decreases the contract amount by \$55.00 for the Old Clinic Building and Old Pamida Building. Motion carried unanimously.**
- D. Debeltz/Sheddy moved approval of Resolution #2012-046** authorizing the City of Ely CDBG application related to the 2013 Infrastructure Improvements Project to be submitted to St Louis County for inclusion in their Consolidated Plan/Action Plan to the US Dept of Housing and Urban Development. **WHEREAS**, St. Louis County is preparing a Consolidated Plan/Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program and other Community Planning and Development (CPD) programs, and **WHEREAS**, St. Louis County has requested CDBG-eligible projects from participating communities for inclusion in the Action Plan, and **WHEREAS**, the City of Ely has conducted public hearing(s) on November 20, 2012 in regard to the 2013 Infrastructure Improvements Project and the City of Ely CDBG application for the project, and **WHEREAS**, it is found that the project meets the Benefit to Low/Moderate Income Persons federal objective of the CDBG program and is prioritized by the community as a high priority need. **NOW, THEREFORE BE IT RESOLVED**, that the City of Ely CDBG application related to the 2013 Infrastructure Improvements Project is hereby authorized to be submitted to St. Louis County for inclusion in St. Louis County’s Consolidated Plan/Action Plan to the U.S. Department of Housing and Urban Development and that the Mayor and Clerk/Treasurer are hereby authorized to execute all documents, agreements or contracts which result from this application to St. Louis County.  
**Roll called: Debeltz-yes, Omerza-yes, Polyner-yes, Sheddy-yes, Zupec-yes and Mayor Skraba-yes. Motion carried unanimously.**
- E. Debeltz/Zupec moved approval of Clerk Langowski and the EUC to work with the Ely Baseball Association’s in their request for in-kind service from the City of Ely for a project at Veterans Memorial Field pending budget review to determine funding. Motion carried unanimously.**

14. OPEN FORUM

Todd DeNio spoke on behalf of the Rendezvous in the Park Association regarding the decision made on the permit for them to use Whiteside Park for their event. Clerk Langowski stated that the Park & Recreation Board set a 4 consecutive day limit for any event to use the park along with no camping allowed. If any organization or event has a special request outside of the permits parameters, then they can bring their request to the council for approval.

- 15. Omerza/Debeltz moved to adjourn the meeting at 7:12pm. Motion carried unanimously.**

Claire Huisman  
Deputy Clerk