

Ely City Council Regular Meeting Minutes, February 3, 2015

1. CALL TO ORDER

The Ely City Council Regular Meeting was called to order by Mayor Novak at 5:30 pm on February 3, 2015 at the Joint Maintenance Facility.

2. ROLL CALL:

PRESENT: Council members A.Forsman, Kess, Debeltz, Omerza, Polyner, D.Forsman, Mayor Novak (7)

ABSENT: None

3. APPROVAL OF MINUTES:

Debeltz/Omerza moved to approve the minutes from the January 20, 2015 Regular meeting. Motion carried unanimously.

4. ADDITIONS OR OMISSIONS TO AGENDA:

A. Addition: 8.B. – Chamber of Commerce and Incredibly Ely Task Force

B. Addition: 12.C. – Legal Printing Bid

C. Addition: 13.D. – Resolution 2015-005 – EBCH refinance

Kess/Omerza moved to approve additions A-C. Motion carried unanimously.

5. MAYOR'S REPORT

- It has been estimated that the 1st council meeting in March will be held in the City Hall, Council Chambers.
- RAMS will be discussed later in the agenda.
- City will be meeting with MnDot to discuss their timely removal of snow on Sheridan St. and to offer the City's assistance if necessary especially for the upcoming Winter Festival.
- Mayor will be crowning Miss Ely tomorrow night.
- He will be speaking on WEVE radio in the park during the Winter Festival and attending other events during the Festival.

6. CONSENT AGENDA:

A. Motion to waive readings in entirety of all ordinances and resolutions on tonight's agenda

B. Approve Council/Mayor to attend the 2015 Joint Legislative Conference for Cities, Counties, Schools and Townships – March 4-5, 2015 in St. Paul.

Debeltz/DForsman moved to approve consent agenda items A & B. Motion carried unanimously.

7. REQUESTS TO APPEAR:

A. Joe Camp, Celia Domich, Peter Schuler and Paul Kess, members of the Community Center Foundation gave an update regarding the work they have been doing on maintaining the Community Center and to keep it usable for the Ely Community. The 4 main options they are working on include: 1) Demolition; 2) provide affordable meeting spaces; 3) provide businesses with office space; 4) retain the architectural integrity of the building. Three options were presented to the public but at this time no definite decision toward one of the options has been made. They will come back to the council with further information as it comes forth.

B. Beth Peterson with the AEOA Adult Education and GED program gave a short presentation regarding this program. She stated they are offering their services at

Vermilion Community College in Rm CS107 on Tuesdays and Thursdays between 10:00a and 12:30p. Their services are free and opened to anyone who would like assistance with: college and career readiness; obtaining a GED; refresher training in math, computer skills, etc. They will be at VCC until the end of May and then their services will move to Babbitt and/or Tower for the summer. They will also help with transportation for those needing assistance. Further information can be obtained in City Hall Clerk's office.

8. COMMITTEE REPORTS:

- A. Council member Debeltz stated that at the ER meeting, they discussed the new Building Inspectors contract. Langowski stated they will work with Doug Whitney on the contract.

Debeltz/D.Forsman moved to approve TAB's recommendation to move the TAB equipment to City Hall along with the new equipment once the room is completed with renovation. Motion carried unanimously.

Debeltz/Polyner moved to approve TAB's recommendation to accept the bid of \$12,670 from Mauro Caruso on the new equipment which includes: overhead projector, two additional microphones; installation of a projector; amp switcher; HDMI/VGI switcher; AV sending amplifiers; wiring for future camera locations and all wiring and labor to relocate microphones. Cost will be split between the TAB fund balance and Capital Projects fund. Motion carried unanimously.

Debeltz/Polyner moved to approve TAB's recommendation to replace the existing computer server at City Hall with new equipment equal to what is currently there for \$8,398. This will be paid out of the Equipment Replacement Budget. Motion carried unanimously.

Debeltz/A.Forsman moved to approve TAB's recommendation to approve the estimate from Ely Custom Theaters to install a camera and hard drive recording system for the Police Department for \$7,856 to be paid out of the Fines and Forfeitures Account. Motion carried unanimously.

Council member Omerza stated that less than 50% of the Library users are City of Ely residents. She attended the Legislative Day in St. Paul and will have a report at the next council meeting. It is still early in the Legislative session but so far LGA is staying the same.

Clerk Langowski said they would discuss a possible bonding bill for the public works project at the next EEDA meeting.

Council member Polyner stated the Steering Committee met last Wednesday to discuss the rewriting of the City Comp Plan. They are scheduled to meet every 4th Wednesday at 6pm. She stated the HPC has been in existence for the last 2 years. At that time all members were appointed at the same time with a 3 yr term length. By code the terms are to be staggered as such: one – 1yr term; two – 2yr terms; 2 – 3yr terms.

Polyner/A.Forsman moved to approve the HPC recommendation to stagger the existing member's terms to include the following term expiration dates: one seat will expire 1/31/2016; two seats will expire 1/31/2017 and two seats will expire 1/31/2018.

Kess/Debeltz moved to table the motion until the first meeting in March to allow the City Attorney and/or staff to research the best way to proceed with this matter and still follow code rules. Motion to table carried unanimously.

Polyner commented favorably on the addition of the Cemetery records to the City website.

The P&Z Commission is invited to meet with the Council at the February Study Session.

Kess/Debeltz moved to approve appointing Council member Polyner and Clerk Langowski as the council representatives to the Ely Chamber & Incredible Ely Task Force. These positions were previously held by Mayor Petersen and Council member Nikkola. Motion carried unanimously.

9. DEPARTMENTAL REPORTS:

A. Clerk-Treasurer

i. EUC Consent Agenda Items: The following items of business were recommended for approval at the regular EUC meeting of Wednesday, January 28, 2015:

1. Approved sending the past due accounts listed to collection, certify to taxes or to write off.
2. Authorized Harold Langowski and one operator to attend the MPCA 78th Annual Wastewater Operations Conference in Brooklyn Park on March 25-27, 2015.
3. Approved contracting with Aqua- Pure, Inc. for polymer for \$5,650.00 per month and Equipment Calibration and Maintenance for \$300.00 per month for the WTP.
4. Approved payment of the MMUA 2015 Electric Utility Member Dues for \$5,602.00.

Debeltz/Omerza moved to approve the EUC consent agenda items 1-4. Motion carried unanimously.

B. Fire Chief

C. Library Director Heinrich stated that the reports on the efficiency of the new library look very good. Heat for the first month was between \$600 & \$700. Heat for the Community Center in January was \$8793. Also, the library is hosting a Book Blizzard on February 11, 2015. Details can be found on the Library website or at the library front desk.

D. Police Chief

Debeltz/D.Forsman moved to approve the Police Department's request for 8 Gear Lockers for each officer to store their gear and also to charge devices. The

old lockers were rendered unusable due to the reconstruction of the Police offices in City Hall. Total cost of the lockers is \$8,472 which includes installation and is part of the Construction Budget. Motion carried unanimously.

E. City Attorney:

i. Annexation Request – Shagawa Road

Debeltz/D.Forsman moved to approve forwarding the annexation request on Lots Sixteen (16) and Seventeen (17), Shagawa Plat to the Town of Morse for their approval along with the additional information provided by Attorney Klun on the previous annexation request for the McEntyre property. Motion carried unanimously.

ii. Timber Sale – Bid and Contract

Debeltz/D.Forsman moved to approve the Solicitation for Bids for the City of Ely Timber Sale at the Ely Airport, Cement Plant and Lucky Boy properties. Also moved to accept the Timber Sale Contract with Eric Mayranen as presented. Motion carried unanimously.

iii. Ely Community Center Foundation Update – This was discussed earlier in the meeting under request to appear. No action needed at this time. It was also stated by the Mayor that no committee should request services from Attorney Klun without approval from the Council.

F. City Engineer

10. COMMUNICATIONS:

A. Debeltz/Omerza moved to approve for the Mayor/Council to attend the RAMS Annual Membership Meeting on February 13, 2015. The City of Ely's current membership runs until May 1, 2015. Motion carried unanimously.

Omerza/Debeltz moved to appoint Council member Kess as the primary Ely representative to RAMS and Council member D.Forsman as the alternate Ely representative to RAMS. The Clerk will notify RAMS officials of this appointment. Motion carried unanimously

11. CLAIMS FOR PAYMENT:

A. City and EUC claims for February 3, 2015 - \$477,159.45

B. Approve JPJ Engineering Final Payment Estimate No. 3 for the 10th Ave E/1st Ave E St Improvements project #14-967 to KGM contractors for \$8,180.63 along with the Change Order No. 1 for this project #14-967 which decreases the contract amount by \$14,108.83.

C. TL Construction- Application #7 for City Hall project - \$298,213.65

Debeltz/D.Forsman moved approval of the claims for payments A-C. Motion carried unanimously.

12. OLD BUSINESS:

A. Debeltz/Kess moved to approve renewing the City's membership with RAMS and to pay the annual dues of \$700. A.Forsman/D.Forsman moved to table the

motion until after the RAMS annual board meeting on February 13, 2015. Roll called: A.Forsman-yes, Kess-no, Debeltz-no, Omerza-yes, Polyner-no, D.Forsman-yes and Mayor Novak-yes. (Mayor Novak stated for a motion to be tabled, it needs a majority of 5 votes)

Roll called on the original motion: A.Forsman-no, Kess-yes, Debeltz-yes, Omerza-yes, Polyner-yes, D.Forsman-yes and Mayor Novak-yes. Motion carried 6 to 1 in favor.

It was noted by Attorney Klun during the “Open Forum” that under the Roberts Rules, a motion can be tabled with a majority vote of 4.

The motion was then cancelled and the motion to table the approving of the dues was passed 4 to 3.

B. Omerza/Kess moved to approve the second reading of Ordinance #296, 2nd Series amending Chapter 11, Section 11, related to land use regulation (zoning) and adding Section 11.04 related to fences. Roll called: A.Forsman-yes, Kess-yes, Debeltz-yes, Omerza-yes, Polyner-yes, D.Forsman-yes and Mayor Novak-yes. Motion carried unanimously.

C. Debeltz/Omerza moved to approve the Ely Echo’s legal printing bid and to establish the Ely Echo as the City Official Newspaper for the next 12 months. Motion carried unanimously.

13. NEW BUSINESS:

A. The following 2015 Committee Appointments were approved as follows:

Moved by:	Committee	New Member
Debeltz/Omerza Motion carried unanimously	Airport	Rick Sand, Roger Skraba
Omerza/Debeltz Motion carried unanimously	Cemetery	Gail Sheddy, Bill Erzar, Debbie Erzar, Pat Koski, David Kess
Omerza/Debeltz Motion carried unanimously	Gardner Trust	Tara Boerst
Kess/Omerza Motion carried unanimously	HRA	Gordon Sheddy
Debeltz/Omerza Motion carried unanimously	Library	M.Cade Thibodeaux, Gail Sheddy
A.Forsman/D.Forsman Motion carried unanimously	P&Z	George Burger
Kess/Debeltz Motion carried unanimously	Police	Gordon Sheddy, Scott Johnson
D.Forsman/A.Forsman Motion carried unanimously	Utilities	Ryan Callen, John Lindroos

Debeltz/Omerza moved approval to advertise again for all open committee seats. Motion carried unanimously.

B. Polyner/Kess moved to approve the Risk Assessment Proposal of City Trees from S&S Tree and Horticultural Specialists, Inc for \$4,222. This will provide two certified arborists for two days for a level 2 tree risk assessment plus a written report summarizing the findings of the assessment. In discussion, A.Forsman asked why use a company from St. Paul when there are several certified Arborist in the Arrowhead region. A.Forsman/D.Forsman moved to table the motion until the 1st council meeting in March when a member of the Tree Board can present more information on this process. Motion to table carried unanimously.

C. Omerza/Debeltz moved to approve for Clerk and Mayor to sign the approved IRRRB Grant Agreements for the Ely Airport runway expansion project for \$150,000.00. Motion carried unanimously.

Omerza/Debeltz moved to approve for Clerk and Mayor to sign the approved IRRRB Grant Agreements for the Vermillion Student Housing Development project for \$350,000.00. Motion carried unanimously.

D. Debeltz/Omerza moved to approve Resolution #2015-005 approving the issuance and sale of Health Care Facilities revenue refunding notes, series 2015 (Ely-Bloomenson Community Hospital Project) and authorizing the execution of documents relating thereto. Roll called: A.Forsman-yes, Kess-yes, Debeltz-yes, Omerza-yes, Polyner-yes, D.Forsman-yes and Mayor Novak-yes. Motion carried unanimously.

14. OPEN FORUM: Attorney Klun pointed out the correct passing of a tabled motion from the Robert's Rules of Order book.

15. Debeltz/Omerza moved to adjourn the meeting at 7:45pm. Motion carried unanimously.

Claire Huisman
Deputy Clerk