

**Council Minutes - January 16, 2018**  
**Regular Meeting Ely City Council – City Hall, Council Chambers**

1. CALL TO ORDER: Mayor Novak called the meeting to order at 5:30pm.
2. PRESENT: Council Members A.Forsman, Debeltz, Omerza, Callen, D.Forsman and Mayor Novak  
ABSENT: Council Member Kess
3. APPROVAL OF MINUTES:  
**Debeltz/D.Forsman moved to approve the minutes from January 2, 2018 Regular Meeting and the Street Vacation Public Hearing on January 9, 2018. Motion Carried 6-0-1 with Kess absent.**
4. ADDITIONS OR OMISSIONS TO AGENDA:
  - A. Addition 6.C. Approve Police Chief to attend the Police Chiefs Conference in Duluth, MN on April 22-25, 2018.
  - B. Addition 8.A. Events Coordinator Bureau and Ely Lodging Tax Report
  - C. Addition 13.G. 2018 Committee Seats
  - D. Addition 13. H. Low Impact Excavators- Ely Demolition Project 2017 – requested Progress Payment of \$42,300.00.
  - E. Addition 13. I. 2018 Legal Newspaper Bid
  - F. Addition 13. J. Resolution 2018-003 A Resolution Authorizing City of Ely to Make Application to the Business Development Public Infrastructure (BDPI) Grant Program**Additions A-F were added without objection.**

5. MAYOR’S REPORT

Mayor Novak presented Jodi Martin with a Key to the City for her countless hours to make Ely’s 4<sup>th</sup> of July Parade one of the best on the Iron Range; and for over 20 years Jodi has organized, volunteered and raised funds to make the Ely 4<sup>th</sup> of July Parade very special, and every year thousands of people line the streets of Ely to watch the 4<sup>th</sup> of July Parade, participate in the numerous activities, and support local businesses; and Jodi is a dedicated citizen who raises the definition of service and devotion to her city to its highest levels; and Now Therefore, I, Chuck Novak, Mayor of the City of Ely, Minnesota do hereby give Jodi Martin a Key to the City for her many years of dedication to the 4<sup>th</sup> of July Parade as a small token of the appreciation from the City of Ely.

Mayor Novak discussed the Council Committee Representatives and stated that they will stay the same as 2017 with Heidi Omerza continuing to be the Acting Mayor.

**Omerza/A.Forsman moved to appoint Rob Wilmunen to the Ely Utilities Commission with the term expiring January 31, 2020. Motion Carried 6-0-1 with Kess absent.**

6. CONSENT AGENDA:
  - A. Motion to waive readings in entirety of all ordinances and resolutions on tonight’s agenda
  - B. (9-10)Approve Council and Staff to attend the 2018 CGMC Legislative Action Day on March 14, 2018.
  - C. Approve Police Chief to attend the Police Chiefs Conference in Duluth, MN on April 22-25, 2018.**Debeltz/Callen moved to accept the Consent Agenda items A-C. Motion Carried 6-0-1 with Kess absent.**

7. REQUESTS TO APPEAR: None

8. COMMITTEE REPORTS:

A. Standing/Special

TAB

**D.Forsman/Debeltz moved to approve the recommendation from TAB to recommend the purchase of a hard drive and wireless microphone for the new hand held camera for an amount not to exceed \$3000. Motion Carried 6-0-1 with Kess absent.**

Projects Committee

**D.Forsman/Callen moved to approve the recommendation from the Projects Committee to approve the application to the IRRRB for \$450,000 for 17<sup>th</sup> Avenue. Motion Carried 6-0-1 with Kess absent.**

**D.Forsman/Debeltz moved to approve the recommendation from the Projects Committee to submit a \$170,000 application to IRRRB for development infrastructure and direct JPJ to prepare a boundary survey for City owned property in this area for the Rural Living Environments Project. Motion Carried 6-0-1 with Kess absent.**

**D.Forsman/Omerza moved to approve the recommendation from Projects Committee to direct JPJ to continue refining the concept and request an estimate from TKDA for architectural renderings for the Trailhead Project. Motion Carried 6-0-1 with Kess absent.**

Airport Commission

**Debeltz/Callen moved to approve the recommendation from the Airport Commission to do final pay on the Runway Reconstruction Project with the understanding the commission is not happy with the Top Soil and Seeding and will inspect the trenches in the spring. Motion Carried 6-0-1 with Kess absent.**

**Debeltz/D.Forsman moved to approve the recommendation from the Airport Commission to post for engineering consulting firm as required by FAA. Motion Carried 6-0-1 with Kess absent.**

9. DEPARTMENTAL REPORTS:

A. Clerk-Treasurer

- i. EUC CONSENT AGENDA ITEMS: The following items of business were recommended for approval at the regular EUC meeting of Wednesday, January 10, 2018.
  1. Approved the 2018 Rate Recommendation.
  2. Authorized staff to attend the 2018 Annual Collection System Operators and Wastewater Operations Conference in Brooklyn Park on March 19-23, 2018.
  3. Authorized annual safety inspections form Diversified Inspections/ITL for \$1,244.40.
  4. Approved an Energy Rebate for VCC for \$1,653.81 for lighting
  5. Approved payment of the November EUC Bills List for \$454,473.76.
  6. Approved changing the next meeting date for the EUC to Wednesday, February 21, 2018.

**Debeltz/D.Forsman moved to approve the EUC Consent Agenda items 1-6. Motion Carried 6-0-1 with Kess absent.**

ii. Schedule a public hearing for the 2018 EUC Rate Recommendations

**Debeltz/A.Forsman moved to schedule a public hearing for the 2018 Rate Recommendations on February 7, 2018 at 5pm with the Public Hearing for the Jake Forsman Car show and Burnout Competition being at 5:30pm and the City Council meeting being at 6pm on February 7<sup>th</sup> since the caucus is on February 6<sup>th</sup>. Motion Carried 6-0-1 with Kess absent.**

B. Fire Chief

C. Library Director

Library Director Heinrich gave an update of the upcoming events at the library which can be located on the Library Website.

D. Police Chief

E. City Attorney

F. City Engineer

10. COMMUNICATIONS: -Matter of Information

A. Passport Sales 2017

B. Letter from Mason at Holy Cross School in Webster, MN

C. Ely Community Resources 4<sup>th</sup> Quarter Progress Report

D. Correspondence from St Louis County Youth in Action

11. CLAIMS FOR PAYMENT:

A. City and EUC claims for January 16, 2018 – \$557,827.59

B. Ely Community Resources 1<sup>st</sup> Quarter Payment for \$5125.00

**Debeltz/Omerza moved to approve the claims for payment A and B. Motion Carried 6-0-1 with Kess absent.**

12. OLD BUSINESS:

13. NEW BUSINESS:

A. **Omerza/A.Forsman moved to approve the 1<sup>st</sup> Reading of Ordinance 317, 2<sup>nd</sup> Series, An Ordinance of the City of Ely, Minnesota, adding to the Ely City Code, Chapter 20, Section 20.13.16, entitled Vacation of a portion of City-Owned Property. Roll Called: A.Forsman-Yes, Debeltz-Yes, Omerza-Yes, Callen-Yes, D.Forsman-Yes, and Mayor Novak- Yes Motion Carried 6-0-1 with Kess Absent.**

B. **Debeltz/Omerza moved to approve the 1<sup>st</sup> Reading of Ordinance 319, 2<sup>nd</sup> Series, An Ordinance of the City of Ely, Minnesota, adding to the Ely City Code, Chapter 20, Section 20.13.18, entitled Vacation of a portion of Alley between Ahola Road and Forest Street. Roll Called: A.Forsman-Yes, Debeltz-Yes, Omerza-Yes, Callen-Yes, D.Forsman-Yes, and Mayor Novak- Yes Motion Carried 6-0-1 with Kess Absent.**

- C. Debeltz/D.Forsman moved to approve the request from Ely Chamber of Commerce to allow the Stunt Dogs Productions to perform in Whiteside Park over Harvest Moon September 7-9, 2018 and to only allow the Stunt Dogs Productions to have dogs in the park on these days. Motion Carried 6-0-1 with Kess Absent.**
- D. Omerza/Callen moved to approve Resolution 2018-002 Resolution Authorizing the City of Ely to Make Application to and Accept Funds from the IRRRB FY18 Grant Program. Roll Called: A.Forsman-Yes, Debeltz-Yes, Omerza-Yes, Callen-Yes, D.Forsman-Yes, and Mayor Novak- Yes Motion Carried 6-0-1 with Kess Absent.**
- E. Debeltz/D.Forsman moved to approve the request for in kind services from the City of Ely for the Ely Winter Festival. Motion Carried 6-0-1 with Kess Absent.**
- F. Omerza/A.Forsman moved to approve the City of Ely Fee Schedule as of January 1, 2018. Motion Carried 6-0-1 with Kess Absent.**
- G. A.Forsman/Debeltz moved to accept the 2018 Committee Seats as presented. Motion Carried 6-0-1 with Kess Absent.**
- H. Debeltz/D.Forsman moved to approve the requested Progress Payment of \$42,300.00 to Low Impact Excavators for the Ely Demolition Project 2017. Motion Carried 6-0-1 with Kess Absent.**
- I. Omerza/Debeltz moved to accept the Ely Echo as the City of Ely's Official Newspaper for 2018. Motion Carried 6-0-1 with Kess Absent.**
- J. Omerza/Debeltz moved to approve Resolution 2018-003 A Resolution Authorizing City of Ely to Make Application to the Business Development Public Infrastructure (BDPI) Grant Program. Roll Called: A.Forsman-Yes, Debeltz-Yes, Omerza-Yes, Callen-Yes, D.Forsman-Yes, and Mayor Novak- Yes Motion Carried 6-0-1 with Kess Absent.**

14. OPEN FORUM

15. ADJOURN

Mayor Novak adjourned the meeting at 6:14PM without objection.

Casey Velcheff  
Deputy Clerk