

Council Minutes - March 06, 2018
Regular Meeting Ely City Council – City Hall, Council Chambers

1. CALL TO ORDER: Mayor Novak called the meeting to order at 5:30pm
2. PRESENT: Council members A.Forsman, Kess, Debeltz, Omerza, Callen, D.Forsman and Mayor Novak
ABSENT: None
3. APPROVAL OF MINUTES
Debeltz/D.Forsman moved to approve the minutes from the February 20, 2018 Regular Council Meeting, the Public Hearing on Ordinance No. 322 on February 27, 2018, and the Study Session on February 27, 2018. Motion Carried Unanimously.
4. ADDITIONS OR OMISSIONS TO AGENDA
 - A. Addition 8. A.g. Ely Lodging Tax
 - B. Addition 9.C. NASA @ My Library Conference Notes
 - C. Addition 9.D. Emergency Automotive Technologies, Inc Quotation for 2018 Dodge Charger
 - D. Addition 12.B. 2nd Reading Ordinance No. 322 2nd Series – An Ordinance of the City of Ely, Minnesota, Adding to the Ely City Code, Chapter 20, Section 20.1.21, Entitled Zoning Map Amendment
 - E. Addition 13. D. Resolution 2018-006 Resolution authorizing City of Ely to make application to the Business Development Public Infrastructure (BDPI) Grant Program
 - F. Addition 13. E. Resolution 2018-007 Resolution authorizing City of Ely to transfer of \$400,000 from the General Fund to the Capital Projects Fund for the 17th Ave Project**Additions A-F were added without objection.**
5. MAYOR’S REPORT
Mayor Novak and Council Member Paul Kess were in St. Paul last week and met with the legislative delegation with RAMS. Mayor Novak stated that it is always good to communicate with your legislators.
The next day Mayor Novak, Kess and RAMS met with Antofagasta. They discussed the timeline with the leases and hope to have the mine plan of operations completed in 2-3 years.
Kess stated that Antofagasta was careful to say that there is no proposal and mine plan yet. The science is the deciding factor, we don’t know one way or the other if this is a go.
Mayor Novak stated that it was a very good meeting.
Kess indicated that they are willing to meet with the community to hear feedback.
6. CONSENT AGENDA
 - A. Motion to waive readings in entirety of all ordinances and resolutions on tonight’s agenda
 - B. Approve Staff to attend 2018 Safety and Loss Control Workshops**Debeltz/D.Forsman moved to approve the consent agenda items A and B. Motion Carried Unanimously.**
7. REQUESTS TO APPEAR
8. COMMITTEE REPORTS
 - A. Standing/Special
Ely Utilities Commission
A.Forsman stated that they appointed new commissioner Rob Wilmunen to the Utilities Commission and they assigned officers.

Telecommunications Advisory Board

D.Forsman stated that they welcomed Irene Hartfield to TAB.

Employee Relations Committee

Omerza/Debeltz moved to approve the recommendation from the Employee Relations Committee to approve the revised Planning and Zoning job description. Motion Carried Unanimously.

Omerza/Debeltz moved to approve the recommendation from the Employee Relations Committee to approve the revised computer use policy and require city employees to sign off on it. Motion Carried Unanimously.

Park and Recreation Board

Omerza/Debeltz moved to approve Recommendation from the Park and Recreation Board to move forward with the Pavilion by Miners with Clerk-Treasurer Langowski coordinating the City efforts.

Langowski stated that this project is funded by outside sources.

A.Forsman would like to make sure that this would not obstruct the view of Miners Lake.

Motion Carried Unanimously.

Recommendation from Park and Recreation Board to ask for direction from the council on Pillow Rock Project.

Mayor Novak stated that at previous a council meeting the council made a motion that any improvements that are intended to be done at the Pillow Rock Area will need to be discussed with Clerk Langowski and then brought forward to the council.

Omerza/D.Forsman moved to approve the recommendation from Park and Recreation Board to move forward with Option B-brackets for the Semers Park Pavilion Project. Motion Carried Unanimously.

Omerza/Debeltz moved to approve the recommendation from Park and Recreation Board to move forward with the idea and concept of the Freenote Harmony Park to coordinate with Langowski, placement would be in Whiteside Park by 3-5 "Tots" area.

A.Forsman stated that he went to the Freenote Harmony Park website and it looks impressive, thanks to the Gardner Trust to offer something like this for our community.

Motion Carried Unanimously.

Budget Committee

A.Forsman/Omerza moved to approve the recommendation from the budget the committee to approve the Federal Awards Administration Policies and Procedures.

Motion Carried Unanimously.

A.Forsman/Debeltz moved to approve the recommendation from the Budget Committee to accept the state bid submitted from Skubic Brothers for a new International tandem axel dump truck for a price of \$164,979.17.

Callen asked if this truck will have a plow on it.

Langowski stated it will have a plow and a 14 foot box.

Motion Carried Unanimously

9. DEPARTMENTAL REPORTS:

A. Clerk-Treasurer

- i. EUC CONSENT AGENDA ITEMS: The following items of business were recommended for approval at the regular EUC meeting of Wednesday, February 21, 2018.
 1. Approved 2018 Committee Assignments.
 2. Elected President Kurt Soderberg, Vice President Warren Nikkola and Secretary Jordan Richards.
 3. Approved payment to Aquapure, Inc. for chlorine regulators for \$2,575.00 plus freight.
 4. Authorized Mick Shusta and Harold Langowski to attend the 2018 Annual Collection System Operators and Wastewater Operations Conference in Brooklyn Park on March 21-23, 2018.
 5. Approved accepting the NPDES Permit – Mercury Limit and following the compliance schedule.
 6. Approved keeping the seasonal utility charges the same as regular rates.
 7. Approved moving forward with Phase 1 of the WTP-HVAC Proposal from Denis Miller Engineering Solutions for \$3,250.00.
 8. Approved payment of Eaton Invoice #932109655 for \$5,951.00 for load management and metering annual software support.
 9. Approved payment of the December EUC Bills List for \$270,354.52.
 10. Approved Wednesday, March 14, 2018 as the next EUC meeting date

Debeltz/D.Forsman moved to approve the EUC Consent Agenda Items 1-10.

A.Forsman commented on #5 the Mercury Limit compliance schedule, this was a deeply considered item that took a lot of time and energy, but we need to attempt to comply to these Mercury limits.

Langowski thanked President Soderberg for taking the time to go to Duluth to talk with his former colleagues about what they are doing for the Mercury Limit.

Motion Carried Unanimously.

- ii. Property at 51 West Chandler

Langowski stated that the property owner had a survey done and the deck post and overhang of the deck porch is encroaching the unconstructed Vermillion Street and the propane tank and rock retaining wall is encroaching on city right of way of Chandler Street. The city has two options: Option 1 is developing an encroachment agreement and Option 2 is to vacate the Right of Way.

Omerza/A.Forsman moved to have the Clerk and City Attorney proceed with the vacation of the right of way on the Non Constructed Vermillion Street and to have an encroachment agreement for the propane tank and rock retaining wall along Chandler Street with the legal fees paid by the owner. Motion Carried Unanimously.

B. Fire Chief

C. Library Director

Library Director Heinrich gave a update of the NASA @ My Library Conference she attended at the end of February.

Library Director Heinrich gave an update of the upcoming events at the library which can be located on the Library Website.

D. Police Chief

A.Forsman/Debeltz moved to proceed with the purchase of a 2018 Police Dodge Charger and to approve the quote from the Emergency Automotive Technologies, Inc to set-up the car with the funds coming out of the Equipment Replacement Fund, \$30,000 is set aside in the Equipment Replacement Fund. Motion Carried Unanimously.

Mayor Novak recessed the meeting for 5 min.

Mayor Novak called the meeting back to order at 6:30pm.

E. City Attorney

i. Schedule Performance Reviews

Mayor Novak would like this item to be differed to next council agenda

F. City Engineer

10. COMMUNICATIONS:

A. Teal Ribbon Campaign

B. Omerza/Debeltz moved to waive the fee for Semers Rental for the Friends of the Public Library Annual Book Sale June 13-25, 2018. Motion Carried Unanimously.

11. CLAIMS FOR PAYMENT:

Debeltz/D.Forsman moved to approve the City and EUC claims for March 6, 2018 for \$188,253.75. Motion Carried Unanimously.

12. OLD BUSINESS:

A. Committee Assignments

- Police Commission – 2 Terms Available through 1/31/2021

Jennifer Cole, Peter Tedrick and Jake Mathers

Omerza/D.Forsman moved to approve Jennifer Cole and Jake Mathers to the police commission with terms through 1/31/2021. Motion Carried Unanimously.

- **Debeltz/D.Forsman moved to approve Todd Crego to the Park and Recreation Board with a term through 1/31/2021. Motion Carried Unanimously.**

- **Debeltz/D.Forsman moved to approve Larry Polyner to the Projects Committee with a term through 1/31/2020. Motion Carried Unanimously.**

- Charter Commission

Debeltz/Callen recommends that the Charter Commission proceed by supporting the application and nomination from Mark Zupec to the Charter Commission. Motion Carried Unanimously.

- B. Omerza/D.Forsman moved to approve the 2nd Reading Ordinance No. 322 2nd Series – An Ordinance of the City of Ely, Minnesota, Adding to the Ely City Code, Chapter 20, Section 20.1.21, Entitled Zoning Map Amendment. Roll Called: A.Forsman – Yes, Kess – Yes, Debeltz – Yes, Omerza – Yes, Callen – Yes, D.Forsman – Yes, and Mayor Novak – Yes. Motion Carried Unanimously.**

13. NEW BUSINESS:

- A. Debeltz/D.Forsman moved to approve the Development Agreement between the City of Ely and Rural Living Environment changing #4 from Share to Shall. Motion Carried Unanimously.**
- B. Omerza/Debeltz moved to approve the Minnesota Historical and Cultural Heritage Grant Agreement in the amount of \$10,000 to the City of Ely for the Pioneer Mine Site Condition Assessment. Motion Carried Unanimously.**
- C. Omerza/D.Forsman moved to approve Resolution 2018-005 Approving the request for Mountain Bike Trails at Hidden Valley in Ely, MN Roll Called: A.Forsman – Yes, Kess – Yes, Debeltz – Yes, Omerza – Yes, Callen – Yes, D.Forsman – Yes, and Mayor Novak – Yes. Motion Carried Unanimously.**
- D. Debeltz/D.Forsman moved to approve Resolution 2018-006 Resolution authorizing City of Ely to make application to the Business Development Public Infrastructure (BDPI) Grant Program. Roll Called: A.Forsman – Yes, Kess – Yes, Debeltz – Yes, Omerza – Yes, Callen – Yes, D.Forsman – Yes, and Mayor Novak – Yes. Motion Carried Unanimously.**
- E. Debeltz/Callen moved to approve Resolution 2018-007 Resolution authorizing City of Ely to transfer of \$400,000 from the General Fund to the Capital Projects Fund for the 17th Ave Project. Roll Called: A.Forsman – Yes, Kess – Yes, Debeltz – Yes, Omerza – Yes, Callen – Yes, D.Forsman – Yes, and Mayor Novak – Yes. Motion Carried Unanimously.**

14. OPEN FORUM

15. ADJOURN

Mayor Novak adjourned the meeting at 6:43pm without objection.

Casey Velcheff
Deputy Clerk