

**Council Minutes - April 3, 2018**  
**Regular Meeting Ely City Council – City Hall, Council Chambers**

1. CALL TO ORDER: Mayor Novak called the meeting to order at 5:30pm.
2. Present: Council members A.Forsman, Kess, Debeltz, Omerza, Callen, and Mayor Novak  
Absent: Council member D.Forsman
3. APPROVAL OF MINUTES  
**Debeltz/Callen moved to approve the minutes from the March 20, 2018 Regular Council Meeting and March 27, 2018 Study Session Minutes. Motion Carried 6-0-1 with D. Forsman Absent.**
4. ADDITIONS OR OMISSIONS TO AGENDA
  - A. Addition 6.C. Approve Council and Staff to attend the Smile You're in Ely dinner at the Grand Ely Lodge on April 12, 2018.
  - B. Addition 8.A. Ely Lodging Tax Report
  - C. Addition 11.C Thomas Zahn & Associates, Invoice # 2017-01.3 for the Ely Downtown Reconnaissance Survey for \$5464
  - D. Addition 13. C. Request for In Kind Services from the City of Ely to help install the Freenote Harmony Park in Whiteside Park from the Gardner Humanities Trust.
  - E. Addition 13. D. William and Helen Cusack Residential Rehab Loan for up to \$10,000 to put a new roof on their house at 144 E Washington St pending receipt of proper paperwork and fees, and to direct Attorney Klun to work with the applicant and to proceed with the loan processing.**Additions A-E added without objection.**
5. MAYOR'S REPORT  
Mayor Novak stated that he sent a letter of Thanks to Governor Dayton for supporting the 17<sup>th</sup> Avenue Project and invited him to a groundbreaking ceremony.
6. CONSENT AGENDA
  - A. Motion to waive readings in entirety of all ordinances and resolutions on tonight's agenda
  - B. Approve Council and Staff to attend Broadband Day on the Hill on April 12, 2018.
  - C. Approve Council and Staff to attend the Smile You're in Ely dinner at the Grand Ely Lodge on April 12, 2018.**Debeltz/Callen moved to approve the consent agenda items A-C. Motion Carried 6-0-1 with D.Forsman absent.**
7. REQUESTS TO APPEAR: None
8. COMMITTEE REPORTS
  - A. Standing/Special  
Planning & Zoning Commission  
Request from Planning and Zoning to appear at Council Study Session to present comparison of current Rental Ordinances and recommendations for updates to protect City and visitors in the evolving on-line rental market (AirBnB, VRBO, HomeAway, etc)  
Without objection this item will be added to the April Study Session.

Employee Relations Committee

- i. Recommendation from the Employee Relations Committee to pay the officers for the personal days as requested, with the stipulation that a memorandum of understanding that all new hires receive personal leave days on a prorated basis or on their anniversary date, whichever LELS would prefer.
  - ii. Recommendation from the Employee Relations Committee to direct the Police Chief to review any payroll concerns or grievances with the Clerk-Treasurer prior to giving a response to LELS. Without consensus the issue will be brought to the Employee Relations Committee for review.
  - iii. Recommendation from Employee Relations Committee to direct all City Departments to utilize the time sheets provided by the Clerk-Treasurer's Office.
- Langowski stated that the LELS Union Representative is on vacation. These items will be brought up at the next council meeting.

9. DEPARTMENTAL REPORTS:

A. Clerk-Treasurer

B. Fire Chief

C. Library Director

Library Director Heinrich gave an update of the upcoming events at the library which can be located on the Library Website.

D. Police Chief

E. City Attorney

**i. Debeltz/Omerza moved to approve the Mortgage Satisfaction for Sarah L Burger Loan Number 201105. Motion Carried 6-0-1 with D.Forsman absent.**

**ii. Debeltz/Omerza moved to approve the Mortgage Satisfaction for Donald S. Beans and Joan Kjorsvig-Beans DBA Stay Inn Loan Number 200880. Motion Carried 6-0-1 with D.Forsman absent.**

F. City Engineer

10. COMMUNICATIONS: None

11. CLAIMS FOR PAYMENT:

A. City and EUC claims for April 3, 2018 – \$141,994.39

B. Ely Community Resource 2<sup>nd</sup> Quarter payment of \$5125

C. Thomas Zahn & Associates, Invoice # 2017-01.3 for the Ely Downtown Reconnaissance Survey for \$5464

**Debeltz/Callen moved to approve the claims for payment items A-C. Motion Carried 6-0-1 with D.Forsman absent.**

12. OLD BUSINESS:

**A. Omerza/Debeltz moved to approve the 2<sup>nd</sup> Reading of Ordinance No. 323 An Ordinance of the City of Ely, Minnesota, Adding to the Ely City Code, Chapter 20, Section 20.13.20, Entitled Vacation of a Portion of City-Owned Property. Roll Called: A.Forsman – Yes, Kess – Yes, Debeltz – Yes, Omerza – Yes, Callen – Yes, and Mayor Novak – Yes. Motion Carried 6-0-1 with D.Forsman Absent.**

B. Charter Commission Appointments

Mayor Novak postponed the charter commission appointment to the next council meeting

13. NEW BUSINESS:

A. Schedule a Public Hearing to determine if City Council should ban tapping trees or establish an ordinance.

**Callen/Debeltz moved to have a public hearing at 4:30pm on April 24, 2018 to discuss the tapping of the maple trees. Motion Carried 6-0-1 with D.Forsman Absent.**

**B. Debeltz/Callen moved to approve the Residential Rehab Loan for Scott Mills and Wende Nelson for \$10,000 to replace an old water line to their property at 9 N Yukon Drive with new copper lines, pending receipt of proper paperwork and fees, and to direct Attorney Klun to work with the applicant and to proceed with the loan processing. Motion Carried 6-0-1 with D.Forsman Absent.**

**C. Callen/A.Forsman moved to approve the request for in kind services from the City of Ely to help install the Freenote Harmony Park in Whiteside Park from the Gardner Humanities Trust. Motion Carried 6-0-1 with D.Forsman Absent.**

**D. Debeltz/Kess moved to approve the Residential Rehab Loan for William and Helen Cusack for up to \$10,000 to put a new roof on their house at 144 E Washington St pending receipt of proper paperwork and fees, and to direct Attorney Klun to work with the applicant and to proceed with the loan processing. Motion Carried 6-0-1 with D.Forsman Absent.**

14. OPEN FORUM

Natasha Brekke at 1534 Johnson Creek Dr stated that her family and another have the blue bags collecting maple syrup in town. Brekke stated that they have done this for years and it has been passed through generations in their family. Brekke stated that they want to tap appropriately. Mayor Novak invited Brekke to come to the Public Hearing on April 24, 2018 at 4:30pm to further discuss the tapping of the maple trees

15. ADJOURN

Mayor Novak adjourned the meeting at 5:56pm without objection.

Casey Velcheff  
Deputy Clerk