

Council Minutes - May 15, 2018

Regular Meeting Ely City Council – City Hall, Council Chambers

1. CALL TO ORDER: Mayor Novak called the Regular Council Meeting to order at 5:30 pm.
2. PRESENT: Council Members Kess, Debeltz, Omerza, Callen, D.Forsman and Mayor Novak
ABSENT: Council Member A.Forsman
3. APPROVAL OF MINUTES
Debeltz/D.Forsman moved to approve the minutes from the May 1, 2018 Regular Council Meeting. Motion Carried 6-0-1 with A.Forsman Absent.
4. ADDITIONS OR OMISSIONS TO AGENDA
 - A. Addition 6.C Approve Council and Staff to attend the CGMC Summer Conference on July 25-27 at the Verizon Center in Mankato
 - B. Addition 8.A. Budget Committee
 - C. Addition 9.D.i. Approve Evan Wognum a Student at Bemidji State University to do ride alongs with the Ely Police Department.
 - D. Addition 9.E.v. Rural Living Environment Development Agreement/Title Commitment
 - E. Addition 13.E. Contract Change Order #1 for Rural Living Environment Utility Extensions
 - F. Addition 13.F. Resolution 2018-017 Resolution Approving Advertising for Bids for the 2018 Pavement Rehabilitation Project FAA AIP NO: 3-27-0027-17-17 State Project No: A6920-47.**Additions A-F Added without objection.**
5. MAYOR'S REPORT
Mayor Novak stated that calendar parking is done for this season.
This Thursday, May 17th at 5pm is the City of Ely's Local Board of Equalization meeting if anyone would like to discuss their property tax assessment values.
Mayor Novak presented Ethan Hasz with a Key to the City for successfully completing all the requirements for the designation of an Eagle Scout.
6. CONSENT AGENDA
 - A. Motion to waive readings in entirety of all ordinances and resolutions on tonight's agenda.
 - B. Approve the Ely Jaycees Temporary Liquor Licenses for the CrapolaFest on June 30, 2018 on 1st Avenue East, the Blueberry Arts Festival on July 27, 28, and 29, 2018 at Whiteside Park, the Harvest Moon Festival on September 7, 8, and 9, 2018 at Whiteside Park, and the Ely Marathon on September 22, 2018 at Whiteside Park pending receipt of proper paperwork and fee and to waive the requirement of an on-site police officer at these events.
 - C. Approve Council and Staff to attend the CGMC Summer Conference on July 25-27 at the Verizon Center in Mankato.**Debeltz/D.Forsman moved to approve the Consent Agenda Items A-C. Motion Carried 6-0-1 with A.Forsman Absent.**

7. REQUESTS TO APPEAR

- A. Overview of the current work being done in the community by the Ely Behavioral Health Network. Presenters Jenny Swanson, Heidi Favet, and Riana Hegman
- Heidi Favet discussed the Community Care Team’s Initiatives. The Ely Behavioral Health Network works to achieve efficiencies and expand access to, coordinate, and improve the quality of behavioral health care. The Ely Community Care Hub, an interagency system for screening, referral, interventions, and follow-up for behavioral health issues with care facilitators in three community settings. The Community Care team provides collaborative care and targeted care coordination, it strengthens community resources, and promotes community health and wellness.
- Jenny Swanson discussed the long term goals of the Community Care Team in Ely. The first goal is to enable the community to embrace mental health as an integral part of health and wellness. The second goal is to develop cross-agency system for routine screening, referral, interventions, and follow-up for behavioral health. The third goal is to build capacity in the community to address behavioral health needs. The fourth and final goal is to develop and expand an actively engaged network to plan collaborative behavioral health services.
- Riana Hegman is the education coordinator for the Ely Behavioral Health Network. May is Mental Health Awareness Month and Ely is participating in a “Make it OK” Campaign. Hegman stated that 1 in 4 people will have some kind of mental illness in their lifetime, and many don’t get the help they need.

8. COMMITTEE REPORTS

A. Standing/Special

Ely Airport Commission

- i. Recommendation from the Airport Commission to accept the 2018 Pavement Rehabilitation Project and request the City Council to advertise for bids. A resolution for this project was added to the agenda under new business.
- ii. **Kess/D.Forsman moved to approve the recommendation from the Airport Commission to accept TKDA Professional Services Agreement. Motion Carried 6-0-1 with A.Forsman Absent.**

Budget Committee

- i. **Kess/Callen moved to approve the recommendation from the Budget Committee to approve the request for \$3000 for the Condition Assessment at the Pioneer Mine and make the needed adjustments in the 2018 capital project budget for the work. Motion Carried 6-0-1 with A.Forsman Absent.**
- ii **Kess/Omerza moved to approve the recommendation from the Budget Committee to authorize up to \$17,400 for the design work for the mountain bike trails at Hidden Valley and make needed adjustments in the 2018 capital project budget for the work and to request funding assistance on this recreation property from the Town of Morse.**
Langowski stated that community members have donated \$9000 to the Bike Trails.
Motion Carried 6-0-1 with A.Forsman Absent.

- iii **Kess/Debeltz moved to approve the recommendation from the Budget Committee to approve the \$28,385.75 expenditure for the utility work for the future development of the old public works garage site and Rural Living Environments project and make needed adjustments in the 2018 capital project budget for the work. Motion Carried 6-0-1 with A.Forsman Absent.**
- iv **Kess/Omerza moved to approve the recommendation from the Budget Committee to award the Semers Park Picnic Pavilion to TL Construction and work to reduce the project cost through value engineering. Motion Carried 6-0-1 with A.Forsman Absent.**
- v Recommendation from the Budget Committee to approve the Federal Awards Administration Policies and Procedures that was provided by the City of Ely's Auditors.
Omitted from the agenda- item was approved at a previous council meeting.
- vi Recommendation from the Budget Committee to approve the state bid from Skubic Brothers for a new International tandem axle dump truck for the price of \$164,979.17 and approve the purchase.
Omitted from the agenda- item was approved at a previous council meeting.
- vii. **Kess/Debeltz moved to approve the recommendation from the Budget Committee to approve the purchase of four used radios from Itasca County for \$1600 for the Fire Department. Motion Carried 6-0-1 with A.Forsman Absent.**

B. Other Committee Reports

9. DEPARTMENTAL REPORTS:

A. Clerk-Treasurer

- i. EUC CONSENT AGENDA ITEMS: The following items of business were recommended for approval at the regular EUC meeting of Wednesday, May 9, 2018.
 - 1. Approved moving forward with PSN Bill Pay.
 - 2. Authorized water main leak audit from Water Conservation Services, Inc. for \$3,040.00.
 - 3. Approved moving forward with Eaton AMI electric metering for \$485,907.48.
 - 4. Approved purchase of 49 poles from Bell Lumber and Pole Co. for \$13,203.00.
 - 5. Approved purchase of four 25 kv transformers from T&R Electric for \$2,780.00.
 - 6. Approved purchase of electric materials from IRBY for \$2,647.50, WESCO for \$190.00, Border States for \$1,399.22 and DSG for \$950.00.
 - 7. Approved payment of the March EUC Bills List for \$425,661.35.

Debeltz/D.Forsman moved to approve the EUC Consent Agenda Items 1-7. Motion Carried 6-0-1 with A.Forsman Absent.

B. Fire Chief

C. Library Director

Library Director Heinrich gave an update of the upcoming events at the library which can be located on the Library Website.

D. Police Chief

Debeltz/Omerza moved to approve Evan Wognum a 2nd year Criminal Justice Major Student at Bemidji State University to do ride alongs with the Ely Police Department. Motion Carried 6-0-1 with A.Forsman Absent.

Chief Lahtonen stated that 2-hour parking started today May 15, 2018.

E. City Attorney

Debeltz/Omerza moved to approve the Mortgage Satisfaction for Starkman Landscape Specialties Inc., DBA Ely Flower and Seed. Motion Carried 6-0-1 with A.Forsman Absent.

Kess/D.Forsman moved to approve the 1st Reading Ordinance 324, 2nd Series An Ordinance of the City of Ely, Minnesota, Adding to the Ely City Code, Chapter 10 Section 10.48, Entitled Regulation of City Trees and Shrubs. Roll Called: A.Forsman – Absent, Kess – Yes, Debeltz – Yes, Omerza – Yes, Callen – Yes, D.Forsman – Yes and Mayor Novak – Yes. Motion Carried 6-0-1 with A.Forsman Absent.

Schedule Public Hearing for Ordinance 324 – A public hearing is not needed since this is not a zoning issue.

Rural Living Environment Development Agreement/Title Commitment

Attorney Klun stated that we are still waiting for the proper title and legal description of the land. She will have the deed and ordinance at the next meeting for this property.

F. City Engineer

10. COMMUNICATIONS:

- A. Correspondence from Burntside Lake Association
- B. Correspondence from Midco on Rates.

11. CLAIMS FOR PAYMENT:

Debeltz/D.Forsman moved to approve the City and EUC claims for May 15, 2018 for \$199,885.20. Motion Carried 6-0-1 with A.Forsman Absent.

12. OLD BUSINESS:

A. Debeltz/D.Forsman moved to approve the appointment of Jeannie Zaverl to the Cemetery Committee with the term expiring on 1/31/2021. Motion Carried 6-0-1 with A.Forsman Absent.

B. Mission/Vision Statement

Debeltz/Callen moved to discuss the Mission and Vision Statement for the City of Ely on the June Study Session. Motion Carried 6-0-1 with A.Forsman Absent.

13. NEW BUSINESS:

- A. **Debeltz/D.Forsman moved to approve the Ground Lease Agreement between the City of Ely and Ely Golf Club Corporation. Motion Carried 6-0-1 with A.Forsman Absent.**
- B. **Omerza/Debeltz moved to approve Grant Award for \$32,328.00 for the 2018 Residential Demolitions through IRRRB. Motion Carried 5-0-1-1 with A.Forsman Absent and Kess abstaining since one of the demolitions is his property.**
- C. **Debeltz/Callen move to approve Resolution 2018-016 Resolution Authorization Application for Rotary Club of Ely to Apply for Raffle Permit. Roll Called: A.Forsman – Absent, Kess –Yes, Debeltz – Yes, Omerza – Yes, Callen – Yes, D.Forsman – Yes and Mayor Novak – Yes. Motion Carried 6-0-1 with A.Forsman Absent.**
- D. Casper Construction Inc was the low bidder on the 17th Avenue East / 7th Avenue East / and the Water Tower Supply Line Project. JPJ Engineering recommends the project be awarded to Casper Construction Inc. and offered a contract for the City of Ely, 17th Avenue East / 7th Avenue East / and the Water Tower Supply Line Project No. 15-177, for the Base Bid – Parts A, B, and C, Add Alternate #1, Alternate #2 (Material Alternative for Part A) and Add Alternate #4 for a total award of \$2,110,050.65 and to approve the Notice of Award for the 17th Avenue East / 7th Avenue East / and the Water Tower Supply Line Project to Casper Construction Inc. (Also recommended from the Budget Committee to award the work to Casper Construction Inc)
Debeltz/D.Forsman moved to approve the Notice of Award for the 17th Avenue East / 7th Avenue East / and the Water Tower Supply Line Project to Casper Construction Inc for \$2,110,050.65. Motion Carried 6-0-1 with A.Forsman Absent.
- E. **Debeltz/D.Forsman moved to approve the Contract Change Order #1 for Rural Living Environment Utility Extensions which the contract will be decreased by \$2,808.00. Motion Carried 6-0-1 with A.Forsman Absent.**
- F. **Omerza/Debeltz moved to approve Resolution 2018-017 Resolution Approving Advertising for Bids for the 2018 Pavement Rehabilitation Project FAA AIP NO: 3-27-0027-17-17 State Project No: A6920-47. Roll Called: A.Forsman – Absent, Kess –Yes, Debeltz – Yes, Omerza – Yes, Callen – Yes, D.Forsman – Yes and Mayor Novak – Yes. Motion Carried 6-0-1 with A.Forsman Absent.**

14. OPEN FORUM

Mayor Novak reminded everyone that the Clean Up Days are this Friday and Saturday from 8-3 or until the bins are full.

15. ADJOURN

Mayor Novak adjourned the meeting at 6:24pm without objection.

Casey Velcheff
Deputy Clerk