

Council Minutes - November 8, 2018
Regular Meeting Ely City Council – City Hall, Council Chambers

1. CALL TO ORDER – Mayor Novak Called the Regular Council Meeting to order at 5:30pm.
2. PRESENT: Council Members A.Forsman, Kess, Debeltz, Callen, D.Forsman and Mayor Novak
ABSENT: Council Member Omerza

3. APPROVAL OF MINUTES

Debeltz/D.Forsman moved to approve the minutes from the October 16, 2018 Regular Council Meeting. Motion Carried 6-0-1 with Omerza Absent.

4. ADDITIONS OR OMISSIONS TO AGENDA

- A. Addition 8. A. Facility Committee Meeting
- B. Addition 9. A. iv. Rental of Surplus Equipment
- C. Addition 9. E. i. Mortgage Satisfaction for Bradley M Ruoho DBA: Northern Investments mortgage recorded on November 6, 2013 as Document No. 01227111.
- D. Addition 9. E. ii. Approve Amendment of Mortgage and Note for Donald Chinander
- E. Addition 10.C Legislative Meeting with Joint Powers Board on November 26, 2018 at 11:30am-1:30pm at the Grand Ely Lodge
- F. Addition 13. F. Revised Grant Agreement for Airport Parking Lot Reconstruction
- G. Addition 13. L Certificate of Substantial Completion for the Ely Water Tower Supply Line Project.

Items A-G added without objection.

5. MAYOR’S REPORT

General Aviation Appreciation Month Proclamation – will be posted at City Hall and sent back to the Alliance for Aviation Across America for their distribution.

6. CONSENT AGENDA

Debeltz/D.Forsman moved to waive readings in entirety of all ordinances and resolutions on tonight’s agenda. Motion Carried 6-0-1 with Omerza Absent.

7. REQUESTS TO APPEAR - None

8. COMMITTEE REPORTS

A. Standing/Special

Heritage Preservation Commission – Minutes included in the packet

Budget Committee Meeting

A.Forsman/Debeltz moved to approve the recommendation from the Budget Committee to approve the 2019 projects list which includes Skate Park Phase 1, Semers Park ADA path and Pattison/Camp St. Motion Carried 6-0-1 with Omerza Absent.

Planning and Zoning Commission

Matter of Information – Planning and Zoning Administrator will continue to advertise in the newspaper soliciting public input and comments on Marathon IUP and input and comments be sent to Planning and Zoning Administrator specifically so as to remove that expectation from Event Organizers.

Ely Utilities Commission – Minutes included in the packet

Ely Library Board - Minutes included in the packet

Telecommunications Advisory Board (TAB)

D.Forsman/A.Forsman moved to approve the recommendation from TAB to enter into a two year contract to continue with Todd Crego for Ely Area Television and Media Entertainment. Motion Carried 6-0-1 with Omerza Absent.

Employee Relations Committee

D.Forsman/Debeltz moved to approve the recommendation from the Employee Relations Committee to pay the personal leave hours as requested and approve the MOU when received concerning future hires for LELS. Motion Carried 6-0-1 with Omerza Absent.

RAMS – Minutes included in the packet

CGMC Environment Committee – Minutes and Notes in the packet

Ely Area Ambulance Association Meeting – Minutes in the packet

Facility Committee Meeting – Minutes in the additions packet

9. DEPARTMENTAL REPORTS:

A. Clerk-Treasurer

- i. The following items of business were recommended for approval at the regular EUC meeting of Wednesday, October 24, 2018:
 1. Approved purchase of 1800 lf of Triplex and 8940 lf of #4 ACSR from RESCO for \$2,396.61.
 2. Approved EUC Policy 2018-1, Policy Pertaining to Advanced Meter Infrastructure (AMI).
 3. Approved EUC Policy 2018-2, Policy Pertaining to Vacant and Seasonal Properties.
 4. Approved Tri-State Pump and Controls rebuilding two lift stations for \$14,989.12.
 5. Approved payment of the EUC August, 2018 Bills for \$618,857.72.**Debeltz/D.Forsman moved to approve items 1-5 from the October 24, 2018 EUC meeting. Motion Carried 6-0-1 with Omerza Absent.**
- ii. **D.Forsman/A.Forsman move to direct Attorney Klun to draft an Ordinance for the Sale of Land at 1227 E Harvey to Patrick Erchul. Motion Carried 6-0-1 with Omerza Absent.**

Langowski stated that this was a blighted property that went tax forfeit that the City had demoed; the cost of the demo was around \$10,000 which is what Erchul will pay for the property.

- iii. Potential Sale of Land at 318 E Miners Dr – Ely Veterinary Clinic to Richard Hanson. Langowski stated that the City has had a long standing lease for the land with Richard Hanson and the Ely Veterinary Clinic. A comparable land sale in the area is the lot next door that was sold for \$16,000.

Debeltz/Callen moved to approve the sale and have Attorney Klun draft a purchase agreement and ordinance. Motion Carried 6-0-1 with Omerza Absent.

- iv. Rental of Surplus Equipment

Langowski indicated that the old excavator is currently not in use and is going to be sold in early 2019. A city employee would like to rent the equipment for personal use. Langowski will have the renter sign a rental agreement from the League of Minnesota Cities.

Debeltz/D.Forsman moved to allow the employee to rent the equipment. Motion Carried 6-0-1 with Omerza Absent.

B. Fire Chief

C. Library Director

Debeltz/D.Forsman moved to approve the Rental Semers Pavilion from June 13 – June 24, 2019 for the Friends of the Library Book Sale and to waive the fee for the rental. Motion Carried 6-0-1 with Omerza Absent.

Mayor Novak gave an update of the upcoming events at the library which can be located on the Library Website.

D. Police Chief

E. City Attorney

- i. **Debeltz/D.Forsman moved to approve the Mortgage Satisfaction for Bradley M Ruoho DBA: Northern Investments mortgage recorded on November 6, 2013 as Document No. 01227111. Motion Carried 6-0-1 with Omerza Absent.**

- ii. **Debeltz/D.Forsman moved to approve the Amendment of Mortgage and Note for Donald Chinander, for an additional \$7000 to be added to their current Commercial Rehab Loan for a new principal of \$12,425.03. Motion Carried 6-0-1 with Omerza Absent.**

F. City Engineer

10. COMMUNICATIONS: Matter of Information

- A. Ely Community Resources Quarterly Progress Report- 3rd Quarter
- B. Letter to Mayor Novak regarding a Seat Belt Ticket
- C. Notice of annual meeting of members of the Ely Health & Hospital Foundation
- D. Legislative Meeting with Joint Powers Board on November 26, 2018 at 11:30am-1:30pm at the Grand Ely Lodge

11. CLAIMS FOR PAYMENT:

- A. **Debletz/D.Forsman moved to approve the City and EUC claims for November 8, 2018 for \$404,372.33. Motion Carried 6-0-1 with Omerza Absent.**

12. OLD BUSINESS:

- A. Proposed Annexation Agreement

Mayor Novak stated that the proposed annexation agreement has been presented to the Town of Morse and we are waiting for a response back.

13. NEW BUSINESS:

- A. 2019 CDBG Advisory Committee Applicants – City of Ely

A.Forsman/D.Forsman moved to send a recommendation for Rob Wilmunen for the City of Ely and Tim Riley and Celia Domich for the At Large Positions for the CDBG Advisory Committee. Motion Carried 6-0-1 with Omerza Absent.

- B. **Debletz/D.Forsman moved to approve Premier Pyrotechnics to shoot the 2019 4th of July Fireworks for \$15,000. Motion Carried 6-0-1 with Omerza Absent.**

- C. **Debletz/Callen moved to approve Ely's Christmas Parade Route and have the Police Department secure necessary permits. Motion Carried 6-0-1 with Omerza Absent.**
Invitation to the City Council, Ely Police Department, and Ely Fire Department to participate in the 2018 Christmas Parade.

- D. **D.Forsman/Debletz moved to approve the FY19 Cross Country Ski Grant-In-Aid contract for the Hidden Valley Ski Trail for \$6481. Motion Carried 6-0-1 with Omerza Absent.**

- E. Discussed under Departmental Reports – Clerk/Treasurer
Debletz/D.Forsman moved to accept the Barter Contract/Exchange Agreement with Dock on Wheels and City of Ely for a new 5 x 30 Docks on Wheels dock for Semers Park in exchange for all the logs at the old city dump site and the old power poles at the new City Garage. Motion Carried 6-0-1 with Omerza Absent.

- F. **Debletz/D.Forsman moved to approve Resolution #2018-033 Resolution Authorizing to execute Minnesota Department of Transportation Grant Agreement for Airport Improvement Excluding Land Acquisition. Roll Called: A.Forsman-Yes, Kess- Yes, Debletz-Yes, Callen-Yes, D.Forsman-Yes, Mayor Novak- Yes Motion Carried 6-0-1 with Omerza Absent.**

- G. **D.Forsman/Debletz moved to approve Resolution #2018-034 Resolution Authorizing the Application of the Knights of Columbus Council 3238 to Conduct Bingo. Roll Called: A.Forsman-Yes, Kess- Yes, Debletz-Yes, Callen-Yes, D.Forsman-Yes, Mayor Novak- Yes Motion Carried 6-0-1 with Omerza Absent.**

- H. **Debletz/Callen moved to approve Resolution #2018-035 Resolution to Meet Application Requirements for Community Development Block Grant (CDBG) Program. Roll Called: A.Forsman-Yes, Kess- Yes, Debletz-Yes, Callen-Yes, D.Forsman-Yes, Mayor Novak- Yes Motion Carried 6-0-1 with Omerza Absent.**

- I. D.Forsman/A.Forsman moved to approve the Partial Payment Estimate #6 for the 17th Avenue East/ 7th Avenue East/ Water Tower Supply Line Project for \$287,695.13 to Casper Construction Inc. Motion Carried 6-0-1 with Omerza Absent.**
- J. Callen/D.Forsma moved to approve Change order #1 for the 17th Avenue East/ 7th Avenue East/ Water Tower Supply Line Project to change the final completion date to June 15, 2019. Motion Carried 6-0-1 with Omerza Absent.**
- K. Debletz/D.Forsman moved to approve Resolution 2018-036 Resolution Authorizing City of Ely to Make Application to and Accept Funds From FY19 Community Infrastructure Grant Program. Roll Called: A.Forsman-Yes, Kess- Yes, Debeltz-Yes, Callen-Yes, D.Forsman-Yes, Mayor Novak- Yes Motion Carried 6-0-1 with Omerza Absent.**
- L. Callen/Debletz moved to approve the Certificate of Substantial Completion for the Ely Water Tower Supply Line Project. Motion Carried 6-0-1 with Omerza Absent.**

14. OPEN FORUM

15. ADJOURN

Mayor Novak adjourned the meeting at 6:10pm without objection

Casey Velcheff
Deputy Clerk