



City of Ely Planning & Zoning Variance Application

1. Applicant Information	
Name: _____	
Address: _____	
Telephone#: _____ Email Address: _____	
Application# (to be assigned by City): _____	
Signature of Applicant	Date:
Current use of the property: _____	
Owner (if different from above): _____	
Address: _____	
Telephone#: _____ Email Address: _____	
2. Property Information	
Street Address: _____	
Legal Description (attach additional sheets if necessary): _____	
Parcel#: _____ Zoning District: _____	
Shoreland Overlay Zone: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Property Size (square feet or acres): _____	
Applicant to attach detailed plan (drawn to scale)	
2.1 Current lot dimensions: Width: _____ Length: _____	
2.2 Dimensions of proposed building or addition: _____ ft. x _____ ft. = _____ Total Square Feet	
Building height _____ ft. = _____ Total Stories	
Total Area (including new) _____ Square Feet	



3. Requested Variance

Zoning Ordinance section Variance is requested from: _____

State exactly what is intended to be done on/or with the property that's described above, and that does not conform with the current Zoning Ordinance:

4. Explain in detail, how your request conforms to the following requirements: (attached additional sheets of necessary)

4.1 That the landowner proposes to use the property in a reasonable manner, currently not permitted by the Zoning Ordinance.

4.2 That the plight of the landowner is due to circumstances unique to the property and not created by the landowner.

4.3 That the Variance, if granted, will not alter essential character of the locating neighborhood or zoning district in which it is located.



5. Any other information relevant to your Variance request:

CITY USE ONLY

Date received by Planning and Zoning Department: _____

The Variance Application is complete:

The Variance requires the modifications listed below:

Further information needed:

The Variance is not Permitted:

Signature of Zoning Administrator

Date

BOA Hearing Scheduled: _____

Date: _____

**Variance (Approved) or
(Denied)** _____

Date: _____